

Permit Number _____

Applicant/Contractor Information (Print)

Company Name: _____ Application Date: _____
 Mailing Address: _____ Phone (Daytime): _____
 City: _____ Phone (Cell): _____
 Postal Code: _____ Contact Person: _____
 Job/Work Order#: _____ E-mail Address: _____

The excavation work is being done on behalf of the following utility company:

Atco Gas Telus Rogers EL&P Bell Other: _____ (Please Specify)

Utility Company Contact (name and phone): _____

Location (one permit per project) : _____

Type of work being done:

New Utility Alignment* Repair Replacement ** Service Drop Borehole

Method of installation and nature of work: _____

**Does the replacement work consist of using existing conduit with new telecommunication wire? If no, provide a description of the work: _____

Proposed start date: _____ Proposed completion date: _____

Material being disturbed: Asphalt Concrete Turf Gravel Other: _____ (Please Specify)

Road Closure Information (if required): _____

* If the work is being completed for a new utility alignment, a copy of the alignment approval letter is to be attached to this form.

- **A detailed plan/drawing must be provided with the permit request:** Include roadway names, street addresses, and location of the excavation(s) relative to adjacent city infrastructure. Indicate proposed and existing underground alignment. Show dimensions from the excavation(s) to property line, curb, or other identifiable features. For directional drilling, show the location of all pits.
- If Road Closure set-up (ie. barricades, traffic control, signs) is required by the City, the Applicant must contact Public Works at **403.342.8238** at least 48hrs prior to work commencement.
- In the event that there are trees or landscape features (that have not been previously identified on submitted plans) that are in conflict with the scope of the work, the Applicant is responsible for contacting the Parks Dept. at 403.342.8238 or parksandpublicworks@reddeer.ca prior to proceeding with any work.
- The Applicant is responsible for contacting the Parks Dept. at **403.342.8238** or parksandpublicworks@reddeer.ca to arrange for post-construction landscape inspection.
- The Applicant is responsible for contacting the Public Works Dept. at **403-342-8238** or parksandpublicworks@reddeer.ca to provide notification of road backfill completion and coordinate paving and concrete repairs. If the excavation is taking place in the winter months, the Applicant is responsible for maintaining temporary asphalt repairs until final paving can be completed in the spring.
- The Applicant is responsible for contacting the landowner of any disruption or alteration to private land as a result of the scope of work. Prior to work commencing, the Applicant/Contractor is responsible for checking with all utility companies to ensure that the work will not interfere with or damage any utility lines or other structures. **The Applicant/Contractor is aware of relevant provisions of the City's Traffic Bylaw 3701/2023 and the City's requirements for backfilling and restoration of excavations.** The City may inspect the work at any time and designate corrections. If the Applicant fails to comply with any of the City's requirements, the City may do necessary corrective work and charge the cost to the Applicant. The Applicant indemnifies the City against any claims, actions, damages, losses and expenses of any kind which may be made or brought against the City or which the City may suffer or incur in the course, or as a result, of the Applicant, its sub-contractors or agents carrying out the Applicant's work. The contractor is required to maintain adequate insurance coverage and safety certification throughout the course of the work.
- The City of Red Deer is collecting personal information for the purpose of processing the Excavation Permit. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection, use and protection of this information, please contact the Manager of Engineering Services at engineering@reddeer.ca or 403-342-8158.

Payment terms are net thirty (30) days from the date of invoice, subject to a 1.5% late service fee on all unpaid balances.

Authorization – I, the Applicant, acknowledge that I represent the owner, and do hereby agree to adhere to the conditions for approval as stipulated above.

Applicant Signature: _____

In accordance with the provisions of City of Red Deer Bylaw 3701/2023