



CREDIT APPLICATION

Please print and sign the completed form, for questions please call 403-342-8110

Scan and email to accountsreceivable@reddeer.ca or fax to 403-342-8116

TO EXPEDITE PROCESSING, PLEASE ENSURE THAT ALL APPLICABLE AREAS OF THIS FORM ARE FULLY AND ACCURATELY COMPLETED.

Type of Account

☐	Landfill, provide list of license plate numbers	☐	Wastewater, Dump Station. Agreement required.	☐	Roads	☐	Transit	☐	Other _____
Business Licence Number		New Credit Limit Requested		If Renewal, Credit Increase		Current Limit		Increase Requested	
		\$		☐ YES ☐ NO		\$		\$	
Name of Main Contact for Application				Phone Number		Email address			
				()					
Company Name				Trade Name (if applicable)					
Operating address				City		Province		Postal Code	
In Business Since:		Former Company Name (if applicable)			Business Phone Number				
					()				
Mailing Address (if different from address above)				City		Province		Postal Code	
Former Address (if less than 2 years at current address)				City		Province		Postal Code	
1. Name of Principle		Position		Phone (business)		Phone (home)			
				()		()			
Address				City		Province		Postal Code	
Social Insurance Number (optional)		Date of Birth (yr/mth/date)							
2. Name of Principle		Position		Phone (business)		Phone (home)			
				()		()			
Address				City		Province		Postal Code	
Social Insurance Number (optional)		Date of Birth (yr/mth/date)							
Trade Credit References		Reference Phone Number		Name of Bank		Address of Bank			
1									
2				Bank Contact		Phone Number			
3									
AUTHORIZATION TO COLLECT, USE AND DISCLOSE PERSONAL AND COMMERCIAL INFORMATION									
I/We the applicant understand payment is due 30 days from date of invoice, after which time unpaid invoice balances will be subject to a monthly interest charge of 1.5% (18% per annum). The City has the right to suspend or terminate a credit account if payment is overdue.									
By signing this Credit Application, I/We hereby agree and authorize that: The City of Red Deer may obtain such credit reports or other information that is deemed necessary in connection with the establishment and maintenance of a credit account; and The City of Red Deer may disclose information collected from the applicant or other sources concerning the applicant or its business to other municipal departments and credit reporting agencies with whom the applicant or its business has or may have a business relationship.									
I/We hereby confirm that the information given for the purpose of obtaining credit is true and correct and it is agreed that notification will be given to The City of Red Deer of any material changes of such information.									
The personal information collected through this credit application is for the purpose of customer verification, account administration, debt collection, and/or credit checks. This collection is authorized by section 4(c) of the Protection of Privacy Act and section 3 of the Municipal Government Act. For questions about the collection of personal information, contact Accounts Receivable at 403-342-8110.									
Applicant's Signature						Date			

INTERNAL USE ONLY

Account Number:		Date:		Approved By:	
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