

48. Mayor's Recognition Awards Committee Terms of Reference

49. Purpose

The purpose of the Mayor's Recognition Awards Committee is to recognize individual(s), group(s), or team(s) from the city of Red Deer whose actions have brought honour and recognition to the city of Red Deer.

The Committee has the following responsibilities:

- (a) Review the nominations that have been submitted by the public;
- (b) Ensure that achievements are appropriately recognized in accordance with the Award Categories.

50. Committee Outcomes

- (1) The following definitions apply specifically to the Mayor's Recognition Awards Committee:
 - (a) "Arts" includes literary, visual, performing, film, video and architectural arts;
 - (b) ²"Group" means two or more individuals assembled together and having some common purpose; whose work shall be beyond the normal scope of their professional duties; and
 - (c) "Volunteer" means a person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses.
- (2) ³The Committee must adhere to the following criteria:
 - (a) All nominees must be residents of the city of Red Deer, be nominated for service to or within Red Deer, or be a member of a group or team that is based in Red Deer.
 - (b) ⁴The Nominator and/or Seconder of a nomination cannot be current members of the Mayor's Recognition Awards Committee.
 - (c) Posthumous nominations will be accepted in all categories for up to five years following the nominee's death.
 - (d) There is no limit to the number of awards that may be presented in any category in any given year.

¹ 3576/A-2021

² 3576/A-2019

³ 3576/A-2021

⁴ 3576/A-2019

- (e) The Committee reserves the right to assign a nomination to an alternate category provided one nominator agrees to the reassignment.
 - (f) Decisions of the Committee regarding the selection of award recipients will be final.
 - (g) Sitting City Council members are not eligible for an award, however are eligible after a two year hiatus from that capacity.
 - (h) Subject to the discretion of the Committee and/or Mayor, a span of three years shall elapse before a previous Mayor's Recognition Award recipient will be considered for an additional award.
- (2) The award categories are as follows:
- (a) Athletics:
 - i. Nominees must have:
 - a. placed first in a national event or competition; or
 - b. placed first, second or third in an international event or competition where the event has been sanctioned by the respective national or international governing body of the particular sport; or
 - c. placed first at the highest possible level that can be achieved in their sport.
 - ii. Nominees in the *individual* category must attain a higher standing in an event or competition in a given sport to be eligible for subsequent awards.
 - iii. Nominations will be considered only on the basis of standing in an event or competition, as opposed to achievements or service to the sport.
 - iv. Nominees will be considered for an award only in the year immediately following the year in which the achievement occurred.
 - v. For Individuals:
 - a. "Event" means a single activity or contest (e.g. a 50m free style swim); and/or
 - b. "Competition" means a multiple activity contest made up of more than one event (e.g. a swim meet)
 - vi. For Teams:
 - a. "Event" means single activity contest with two or more participants (e.g. a 200m free style relay swim); and/or
 - b. "Competition" means a multiple activity contest with two or more participants made up of more than one event (e.g. a hockey tournament)

- vii. Nominees may have competed at an amateur or professional level.
- viii. ¹In the Athletics category Section 50.(2)(g) applies to additional awards for the same sport.

(b) Fine and Performing Arts:

- i. ²Nominees will be individuals and groups of individuals.
- ii. Nominees must have gained a national or international acceptance or recognition of outstanding specific achievement and/or a series of accomplishments over time in one or more of the arts.
- iii. Nominees may hold amateur or professional status.
- iv. Nominees may be considered for an award in the year immediately following the year in which the specific achievement occurred or in recognition of a series of accomplishments over time.
- v. Nominees are only eligible to receive a Mayor's Recognition Award in this category once for the same fine or performing art.

(c) Distinguished Voluntary Service:

- i. Nominees must have made a significant impact and enhanced the quality of life and/or implemented a significant positive change in Red Deer.
- ii. Nominees will be individuals.
- iii. Volunteer work shall be beyond the normal scope of their professional duties.

(d) Community Builder Award:

³This award recognizes outstanding individuals or groups, whose work is beyond the normal scope of their professional duties. Nominees must demonstrate:

- i. Special or unique qualities that highlight how the person/group has made a difference in the community; and
- ii. Leadership, dedication, innovation and creativity; and
- iii. Long term benefits or impact to the community.

(e) Mayor's Special Award:

- i. The Mayor's Special Award is the highest possible recognition from The City of Red Deer.

¹ 3576/A-2021

² 3576/A-2019

³ 3576/A-2019

- ii. Nominees will be individuals, groups or teams who have demonstrated any of the following:
 - a. Humanitarianism; and/or
 - b. Exceptional achievement; and/or
 - c. An act of heroism or bravery.
- iii. Volunteer work shall be beyond the normal scope of their professional duties.
- iv. The Mayor's Special Award will not necessarily be presented each year. Where special circumstances warrant, more than one award may be presented in a given year.
- v. The Mayor makes the selection of the Mayor's Special Award recipient from the nominations received.

51. Membership

- (1) ¹The Committee will consist of five Members, each appointed by Council; and
- (2) ²Members will serve staggered terms with each term being at least two years and no more than three years.
- (3) Applicants for membership on the Committee will be residents of the city of Red Deer and any Member who ceases to be a resident will be disqualified from the Committee.

52. Meetings

The Mayor's Recognition Awards Committee meets when called.

¹ 3576/A-2024

² 3576/A-2024