

COMMUNITY CULTURE DEVELOPMENT FUND

A GRANT PROGRAM*

MID-YEAR MONITORING

CATEGORY #1

CULTURE DEVELOPMENT

The answers to this report may be followed by an in-person or phone meeting with Culture Services staff. This report is designed to ensure the project is proceeding as planned and there is an indication that outcomes are being met.

Due July 30 each year.

SUBMIT BY EMAIL TO: culturemailbox@reddeer.ca

Organization: _____

Name of Project: _____

Amount Funded: \$ _____

Full Project Budget: \$ _____

1. Is there is a full slate of officers for the Board of Director?
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2. Is the project is proceeding as per the application?

3. Is the identified target population being served?

4. Are the necessary staff and volunteers in place?

5. Are there indications that identified revenue sources will come it?

6. Have identified sponsors or donors come on-board as planned?

7. Has the organization developed a way to monitor their success?

8. Has the organization developed a way to monitor outcomes?

9. Will people gain a sense of belonging through the project?

10. Has the budget been approximately 50% expended and receipted by June 30th?

11. Has anything unexpected occurred that is challenging the project's progress?

12. From this report, what follow-up will be required?

REPORT SUBMITTED BY:

Signature: _____ Date: _____