

APPLICATION NO. \_\_\_\_\_  
(Year / No.)**COMMUNITY ART PROJECT GRANT APPLICATION****APPLICANT INFORMATION**

Organization/Business Name \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

**PROJECT INFORMATION****Submission Checklist**

- 1. Letter of Intent
- 2. Application
- 3. Budget
- 4. Artist Credentials (if applicable)
- 5. Site for Artwork (Photograph & map.)
- 6. Support Materials
- 7. Letter of Support from Site Owner/Operator

**DESCRIPTION OF PROPOSED ARTWORK**

**Project Name/Title:** \_\_\_\_\_

Please include all details pertaining to:

1) Purpose/significance of artwork to community.

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2) If the piece is historical please describe the historical significance. Historical pieces will be reviewed by the Heritage Preservation Committee for recommendation.

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3) Explain how the community will collaborate with the artist.

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4) Describe how the project will benefit the community.

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5) Describe the artwork concept, content, materials, and impact.

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6) Please describe the artistic merit and significance.

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7) Installation process, requirements and site impact.

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8) Please describe the annual and ongoing care/maintenance anticipated.

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**PROJECT BUDGET**

<b>Revenue</b>	<b>Details</b>	<b>Cash or Estimated in-Kind Value</b>
Grants		
Gifts/Donations		
Sponsorships		
<b>Total Revenue</b>		

<b>Expenditures</b>	<b>Details</b>	<b>Cash or Estimated in-Kind Value</b>
Administration costs (permits, documentation)		
Artist fees (suggested 10% of total or CARFAC rates, the higher of the two)		
Materials and fabrication (including 5% GST)		
Transportation and installation		
Insurance and maintenance costs		
Volunteer Hours		
Contingency funds suggested 5% of total)		
<b>Total Expenditures</b>		<b>(2) \$</b>

Total Revenue (1) MINUS Total Expenditures (2):	
<b>Total amount requested from Community Public Art Project Grant (maximum request of \$20,000.00*)</b>	<b>\$</b>

\*Special Projects may be considered with an alternate scope or > \$20,000.00. These projects require special approval by Council. Please call Culture Superintendent for more information.

**INSURANCE**

Copy attached - \$2 million liability insurance with The City of Red Deer named as additionally insured.

**ARTIST PARTICIPATION**

Collaboration with a professional artist is a requirement of the program. The program encourages working with Artists from the Central Alberta Area. Community groups must apply in partnership with an artist or have a plan to select an artist to work with. In order to be eligible to participate in projects, artist(s) must fulfill the following criteria:

- has several years of experience as a practicing artist.
- is dedicated to the professional practice of the art, as evidenced by a significant investment of time and resources (professional 6 years and emerging 2 – 5 years).
- has received specialized training in their area of the arts: degree, non-credit specialized training, etc.
- has a history of public presentations; extensive for professional artists and minimal to modest for emerging.
- Recognition by peers through public presentation of work in a professional context; this requirement is primarily for professional artists and can be waived for emerging local artists at the jury's discretion.

Name of Artist \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

Curriculum vitae attached.

**SIGNATURE**

The applicant, on its own behalf and on behalf of its officers, agents and employees, waives the right to bring any claim against The City of Red Deer and its officers, agents and employees for any matter arising out of or in any way connected with the Special Projects, including claims based on the alleged negligence of The City or its officers, agents or employees. The applicant further agrees to indemnify and save harmless The City of Red Deer, its officers, agents and employees from and against all claims of any nature, including negligence, arising out of or in any way connected with the Special Projects.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I have read the terms and conditions outlined in this document and The City of Red Deer bylaws and agree to abide by them.



# Community Public Art Project Application

Failure to comply with the conditions herein could result in the application/rental agreement being withdrawn, future applications being denied, and/or prosecution for breach of The City of Red Deer bylaws.

Sponsoring Group/Business (or) Name of Applicant \_\_\_\_\_

Per (or) Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>City of Red Deer Use Only</b>
<b>Jury Comments</b>
<b>Special Conditions Accepted by Applicant</b>
Per: _____ Signature

<b>Project Approval</b>	
<b>Project #</b>	
Title	
_____	
_____	
Culture Superintendent	Date

**Deliver To:** The City of Red Deer, Culture Services  
Community Public Art Program  
3827 39 Street, Red Deer, AB T4N 0Y6

**In Person To:** 3827 – 39 Street, Red Deer

The personal information contained in this form is collected under the authority of the M.G.A.S. 3 (B) in its capacity as manager of the Recreation, Parks and Culture Facilities and will be used for the purpose(s) of administrating the rental and use of the public facilities. If you have any questions about the collection of this information please contact The City of Red Deer Culture Superintendent at Culture Services, 3827 39 Street, Red Deer, Alberta, T4N 0Y6, Telephone (403) 309-4091.

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